

**Regular Meeting
Board of Administration
Tacoma Employees' Retirement System**

10:00 a.m., Thursday, October 14, 2021
The meeting was held online, with dial-in available for the public

Minutes

Call to Order

Sam Bencoter, Vice Chair, called the meeting to order on Thursday, October 14, 2021.

Roll Call

Members Present: Sam Bencoter, Gordon Cavanaugh, Andy Cherullo, Anita Gallagher, Matthew Hedges, Wayne Reed, Jonathan Schlaudraff, and Mayor Victoria Woodards

Members Absent: Kim Moore and Jim Sant

Investment Advisory Committee Present: None

Others Present: Tim Allen, Retirement Director
Tim Atwill, Deputy Chief Investment Officer
Catherine Marx, Asst. Retirement Director
Melanie Panui, Recording Secretary
Charles Lee, Deputy City Attorney

Presenters: None

Citizen Comments

Will be accepted in written form at TERSretirement@cityoftacoma.org and will receive written acknowledgement upon receipt. There were none received.

Consent Agenda

Motion: Upon motion by Mayor Victoria Woodards, seconded by Anthony Cherullo, the Board of Administration accepted and approved the Administrative Consent Agenda to include the drafted minutes of the August 12, 2021, Retirement Board meeting.

Old Business

Board Member Introduction

Retirement Director Tim Allen introduced Board Member Anita Gallagher to the Board. She is a designee for City Manager Elizabeth Pauli.

Committee Appointments

TERS Board Mayor Victoria Woodards appointed Board Member Anita Gallagher to fill open positions on both the Executive Committee and the Disability Committee.

Investment Update

Retirement Director Tim Allen reviewed Wilshire's Daily Market Report as of September 30, 2021 and discussed Q3 2021 performance for various asset classes. He also reported that the public equity account previously used as a placeholder for uncalled private equity has been closed. In a symmetric move, going forward TERS' public equity mandates may see a slight underweight versus their targets to offset any overweight to private equity.

New Business

Actuarial Contract Extension

Retirement Director Tim Allen reviewed TERS' Actuarial Consulting Services contract with Milliman. While it is set to expire at the end of 2021, there are two one-year optional extensions available, which would extend the contract through the end of 2023.

Motion: Upon motion by Andy Cherullo, seconded by Mayor Victoria Woodards, the Board of Administration approves exercising the two one-year options contained in the contract with Milliman for actuarial services through December 31, 2023.

ESG in Manager Searches

Deputy Chief Investment Officer Tim Atwill summarized a Wilshire presentation on Environmental, Social and Governance (ESG) and Diversity. He highlighted the successful efforts Wilshire has made to include diverse-owned asset managers in client searches. He also pointed out some of the challenges in incorporating ESG initiatives, including lack of clarity in terms of definitions and challenges in developing consistent metrics.

2021 Report on City & County Retirement Systems

Retirement Director Tim Allen reviewed Wilshire's annual Report on City & County Retirement Systems, close peers for TERS. He identified several relevant comparison metrics for the Board.

Retirement Director’s Report

The Retirement Director’s report serves as an addendum to the minutes.

Good of the Order

Retirement Transactions Report – August and September 2021

The Retirement Transactions Reports for August and September 2021 was provided electronically to the Board in the Board Packet.

The semi-annual Dashboard Report with data as of June 30, 2021 was distributed, as was the Summary Annual Financial Report for 2020.

The Mayor’s Report to the City Council as of September 2021 was also distributed.

Additional Topics- None.

Adjourn

Sam Bencoter adjourned the meeting at 2:01 p.m.

Melanie Panui

Melanie Panui
Recording Secretary

Victoria R. Woodards

Mayor Victoria Woodards
Board Chair